



P.O. BOX 1541 COLFAX, CA 95713

info@colfaxgreenmachine.org

COLFAX 2021 INDEPENDENCE DAY VENDOR APPLICATION

Dear Potential Vendor,

Our Colfax Independence Day Celebration will be held on Saturday July 3rd, 2021. Streets will close at **9:00AM** for vendors to set up at **10:00am** and open to the public 12pm-10pm.

Fireworks will be held at 9:30pm (weather permitting) THERE WILL BE NO SET UP UNTIL 10:00AM!! KEEP IN MIND IT IS A SATURDAY! There will be more people than before!

Please note: Fireworks are planned, but are subject to cancellation. (ie: Fires, weather, etc.) ALSO, Event is planned BUT can Cancel if STATE MANDATES say to do so. IF this is the case you will get a credit to 2022 3rd of July Event. PLEASE HAVE MASKS ON HAND FOR YOURSELF AND OTHERS WORKING YOUR BOOTH.

Application Deadline is June 13, 2021. Applications WILL NOT be accepted after the deadline. So send your application in as soon as possible.

All vendors will line up on Railroad Street by the Yellow Building-You will get your Spot then.

STANDARD 12' x 12' BOOTH PRICING: Limited Vendor Space- Applications will be accepted on a first come first served basis.

Food Vendors: \$200

Merchandise Vendors: \$150

Non-Profit Vendors: \$100

Store Front/Soliciting: \$50 (ONE SPACE ONLY)

Local Businesses: If you have a store front in the event area, which is on Main Street and/or Depot Street and wish to have a booth space at the event, the fee for a booth space is \$50.00.

THIS DOES NOT MEAN SIDEWALKS. SIDEWALKS ARE TO REMAIN CLEAR. This applies to local businesses with a store front in the event area only. **If we are not informed of your desire for a booth space by May 23 2021,** then the space will be sold to another vendor.

Please Note: There are NO refunds of booth fees upon acceptance of application.

PLEASE SUBMIT THE FOLLOWING WITH YOUR APPLICATION:

- A Money Order made out to 'Colfax Green Machine'
- A Copy of your Seller's Permit
- A Copy of your Liability Insurance naming the City of Colfax and Colfax Green Machine as Additional Insured

******ALL PAYMENTS MUST BE MADE BEFORE THE DEADLINE*******

IMPORTANT: Your application will not be accepted without the correct payment and all required paperwork. If you'd like confirmation, please write that on your application.

FOOD VENDORS, PLEASE ALSO INCLUDE WITH YOUR APPLICATION:

- A current Placer County Health Permit Number
- Your menu, including drinks with prices for each item listed

All food vendors must file a health permit with Placer County. You can find the information here: <http://www.placer.ca.gov/departments/environmental-health/foodprotection/temp-events>. Or you may call 530-745-2308 for any questions regarding the food permits. After filing with Placer County, food vendors must include their permit number on the event application or we cannot accept your application. You must also bring a copy of your permit to the event and show it to the vendor liaison when checking in and also post the permit in your booth on event day.

Note: All vendors must submit a copy of your Seller's Permit with your application as well as bring a copy of it to the event. You can obtain a Seller's Permit through the State Board of Equalization. (they can be contacted at 916-227-6700, 3321 Power Inn Rd., Suite 210, Sacramento, CA 95826) Also, all vendors must supply a copy of liability insurance minimum of \$1 Million naming the City Of Colfax AND Colfax Green Machine as additional insured. If your insurance company requires a physical address use 46 North Main Street, Colfax CA 95713 or 99 Railroad Street Colfax CA 95713 as the address. The event takes place mainly on North and South Main Street in Downtown Colfax.

PLEASE MAIL YOUR APPLICATION & MONEY ORDER TO:

COLFAX GREEN MACHINE
ATTN: Vendor Apps-3rd of July
P.O. Box 1541, Colfax CA 95713

OR

Email application to: Info@colfaxgreenmachine.org
Questions? Call Andrea Harrison @ 530-906-8530

3rd of July VENDOR APPLICATION 2021

Name of business/organization: _____

Merchant vendor? ☐ YES ☐ NO

Merchandise sold: _____

CA Seller's Permit number: _____
(ENCLOSE A COPY OF YOUR CERTIFICATE)

Non-Profit? ☐ YES ☐ NO (If yes, please enclose a copy of your non-profit letter with EIN)

Food Vendors: Placer County Health Permit Number: _____

Please bring a copy of your Placer County Health Permit along with your self-inspection form on the day of the event. You will need to show this when you check in and you will also need to have this posted in your booth.

Name of owner/contact person: _____

Mailing address: _____

Business phone number: _____ Cell # _____

Name of your on-site representative: _____

Email address: _____

☐ I'm a Food Vendor: \$200

Will you be using a Generator YES or NO (Circle one)

☐ Merchandise Vendor \$150.00

☐ I'm a Non-Profit Vendor: \$100

☐ I am a local business on Main St. \$50

☐ I need more than one space How many? _____ Additional Payment _____

☐ **Soliciting:** Please indicate if you are not selling during this event and are only taking leads for future business. Even if only taking leads, please be advised that the State Board of Equalization requires you to file for a Seller's Permit. **Colfax Green Machine and the City Of Colfax, abide by all the requirements of the State of California, and the County of Placer.**

☐ YES, I am taking leads only.

NOTE: Any booth taking money or not does have to pay \$50.00 for spot

VENDOR RULES: Please Initial each spot (If not filled out correctly this will result in automatic denial of application.)

_____ Vendors/Vendor Staff do know Event staff will try to place them in the spots requested
HOWEVER Vendors/Vendor staff know that it is not a Guarantee

_____ Vendors/Vendor Staff are responsible for THEIR OWN power

_____ Vendors/Vendor Staff know that there is NO REFUND once application is received.

_____ Vendors/Vendor Staff will not start setting up before NOON and will Set up in designated area once directed.

_____ Vendors/Vendor Staff will not vend any items or services that are not disclosed here at the Event without prior written consent from the Host.

_____ Vendors/Vendor Staff will set up and be no bigger than 12' by 12' and no taller than 10' and will keep area clean and orderly and shall follow all applicable laws and regulations of the County and State of said event.

_____ Vendor/Vendor staff will be properly dressed and their appearance will be clean and neat and they will conduct themselves in an orderly fashion. There will be no tolerance of obscene and vulgar language. There will also be NO arguing with other vendors, Event staff or event guests. This will result in removal of the event and NO REFUND.

_____ There will be NO loud music, noise and/or sound amplification devices used by Vendors/Vendors staff at the Event.

_____ Vendors/Vendor Staff will have access to the location for up to 2 hours following the Event conclusion at 10:00pm to dismantle and remove all items brought to the Event by the Vendor. Vendor shall leave the location free from trash and in similar condition as to when found.

_____ Vendors/Vendor's Staff are responsible and required to remove all trash from their area and place it in provided receptacles AND Check out with Event Staff prior to leaving.

_____ THERE IS ABSOLUTELY NO SMOKING of ANY KIND (medical or recreational Marijuana) in or around vendor spaces or event guests. 1st time-warning 2nd time- Removal of the event with NO REFUND

I have submitted the following with my application:

___ A Money Order (no checks) made out to Colfax Green Machine

___ A Copy of my Liability Insurance with the City of Colfax and Colfax Green Machine as Additional Insured.

___ A Copy of my Seller's Permit (Bring a copy to the event as well.)

Food Vendors Only Please also submit

___ Your menu, including drinks with prices for each item listed

___ A current Placer County Health Permit Number

These are required in addition to the items above.

STATEMENT OF FACT:

I have read, understand and agree to abide by the stipulations put forth on the introductory page and instructions of this document. **I also understand there will be no refunds once our application has been accepted.**

Print name: _____

Signature: _____